PLUMAS COUNTY PUBLIC HEALTH AGENCY

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Director

PLUMAS COUNTY ATOD CONTINUUM OF SERVICES STRATEGIC PLANNING
KEY STAKEHOLDER SUBCOMMITTEE ROLES AND RESPONSIBILITIES
Prevention; Treatment and Recovery; and Community Corrections Partnership Subcommittees

Subcommittees will take into consideration issues that extend across categories, such as intervention, dual diagnosis, juvenile/criminal justice involvement, homelessness, cultural competency and sustainability, as well as will review data for diverse populations, considering how strategies/individuals served can be linked across the continuum of services.

KEY STAKEHOLDER SUBCOMMITTEE ROLES- PHASE I (ASSESSMENT and PLANNING)

- Review and analyze system capacity and indicator data; Identify additional data needs and methods of collection (e.g. focus groups, key informant interviews); Make recommendations to the Advisory Committee, through the Subcommittee Co-Chairs, on system needs.
- Based on data, relevant literature and decision-making criteria, make recommendations to Advisory Committee on priority populations/areas to be served/modalities of service.
- Review and recommend to the Advisory Committee, through the Subcommittee Co-Chairs, which evidence-based practices shall be used to address the priority populations/areas; Research, develop and provide to the Advisory Committee standards and practices for how services are delivered (e.g. staffing qualifications; service models; and reimbursement for services).

KEY STAKEHOLDER SUBCOMMITTEE COMMITMENT

- Meet 1-2 times per month, September through December 2011
- Subcommittee Co-Chairs will participate in monthly Advisory Committee meetings. This is intended to serve as a vehicle for reporting on progress, sharing subcommittee recommendations and ensuring ongoing communication and cross-collaboration between the elements of the continuum.

TIMEFRAME

Phase I: Identify the Current Alcohol, Tobacco and Other Drug System Capacity and Needs

August	Kick-Off Meeting. Review Mission, Vision, Values, and Overview and Purpose of the Planning Process; Identify other Stakeholders to Engage; Sign-up for Subcommittees
September	Review current system capacity and indicator data and determine additional data needs and methods of collection.
September – October	• Collect additional data (existing data sets, focus groups, key informant interviews, etc.) • Develop preliminary recommendations for the Advisory Committee on key areas of need • Review and address as appropriate any feedback from the Advisory Committee • Report Back to and Solicit Feedback from Key Stakeholders • Identify Priority Populations to be Served (and the Rationale) and Priority Strategies with Division Funding • Based on data and literature, formulate recommendations for the Advisory Committee on priorities.
November – December	• Report Back to and Solicit Feedback from Key Stakeholders • Develop Standards and Practices for how Prevention, Intervention, Treatment and Recovery Services are Delivered
January	Review Final Plan, and Present to the Board of Supervisors and Key Stakeholders.

Phase II: Implementation - February 2012 and Beyond
Phase III: Evaluation - Ongoing