

**Procedures for Application to Quincy CSD and East Quincy CSD for water and sewer.**

You need to bring:

1 plot plan  
1 floor plan showing Plumbing Fixtures

**East Quincy Fees:**

\$50.00 for sewer collection application

\$50.00 for water application

\$150.00 for Quincy sewer application.

**Quincy Fees:**

\$150.00 for water application

\$150.00 for sewer application

**PLEASE COME TO THE APPROPRIATE OFFICE TO PICK UP THE CURRENT APPLICATION PACKAGE**

East Quincy Services District  
179 Roger Ave  
Quincy, Ca. 95971  
283-2390

Quincy CSD  
900 Spanish Creek Rd.  
Quincy, Ca. 95971  
283-0836

All of the above are reviewed by the Manager and a fixture unit tabulation sheet is filled out to determine the Drainage and Water fixture units used by the proposed project.

Any additional fees are assessed to the project based on work that needs to be done to the system and the Drainage and Water Fixture units used by the proposed project.

**Connection Fee Methodology: An Explanation**

The new sewer connection process is a joint effort between the two Districts. In order to unify the process, QCSD must assimilate EQSD's assessment history into the new connection application process. While a property owner in East Quincy may have been assessed a fee during the EQSD Wastewater Improvement Project, QCSD still requires a completed application in order to record which sites are on the collection and treatment plant system and payment of \$150 fee for the following reasons:

- Staff time to review plot plan, plumbing fixture tabulations, and floor plan in order to calculate the added DUE impact on the capacity of the plant.
- Staff time to coordinate the paperwork between two offices.
- Staff time to update the new connection log spread sheet which tracks total DUE impact on the plant.
- Miscellaneous expenses including new connection information packet, faxes, etc.
- See attached documentation (example of preliminary connection permit, plumbing tabulation calculation spreadsheets).