

**PLUMAS COUNTY ENCROACHMENT PERMIT NO.** \_\_\_\_\_

Under P.C.C., Section 4-3.302. *ENCROACHMENT PERMITS*

**ISSUE** \_\_\_\_\_

**Plumas County Department of Public Works**

**FINAL** \_\_\_\_\_

1834 E. Main Street Quincy, CA 95971  
Telephone (530) 283-6268 Fax (530) 283-6323

**Owner:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

**Contractor:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

**Site Address:** \_\_\_\_\_ **APN:** \_\_\_\_\_

Construction/ Event Dates: **Start:** \_\_\_\_\_ **Finish:** \_\_\_\_\_

**Description of Work or Event:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

An **ENCROACHMENT PERMIT** is hereby granted to the undersigned **PERMITTEE** for the placement of a encroachment within a County highway as described above providing the following conditions are satisfied:

1. **PERMITTEE** agrees to move or remove this improvement at their expense if required by future improvements within the county right-of-way, and to provide all future maintenance for any and all improvements constructed under this Permit. **PERMITTEE** guarantees all work accomplished under this Permit for a period of one year from the date of final inspection.
2. **PERMITTEE** agrees to provide construction signs and flaggers, barricades and flashers as required, and to notify the Department of Public Works for inspection of same **prior** to beginning of construction. No lanes will be closed or detours established without the consent of the Department of Public Works.
3. Utility trenches shall be constructed to Plumas County Standard Plans. No open trenches will be allowed after sunset or over weekends or holidays. Temporary steel plates may be allowed with approved ramps, signage and flashing lights/barricades.
4. Utility poles shall be placed a minimum of 10' from the edge of pavement, unless an exception is granted. All pole and anchor locations shall be field-reviewed by Plumas County **prior** to construction.
5. **PERMITTEE** shall notify the Department of Public Works no less than 24 hours prior to beginning work if starting date is different than shown above. Call your district foreman (see attachment) no less than 24 hours in advance for inspection. If no answer, call **(530) 283-6268** or stop by Public Works at 1834 East Main Street in Quincy.

6. Permit applications for public events, races or tours shall be accompanied by letters of notification from both the Plumas County Sheriff's Office and the California Highway Patrol (obtained by **PERMITTEE**). No traffic control or lane closures will be permitted without prior approval. A Certificate of Insurance for not less than \$1 million dollars, naming Plumas County as co-insured shall also accompany the application, along with a map showing the route or location of the public event, race or tour. **No objects or liquids may be thrown or discharged onto or from the County right-of-way during a permitted public event.**

7. **LIABILITIES FOR DAMAGES:** The **PERMITTEE** is responsible for all liability for personal injury or property damage which may occur through work herein permitted, and in the event any claim is made against the County of Plumas or any department, officer or employee thereof, through, by reason of, or in connection with such work or activity, **PERMITTEE** shall defend, indemnify and hold them and each of them harmless from such claim.

8. Unless a determination is made for a "no-fee" permit (i.e. public utility-sponsored projects or public events), **PERMITTEE** agrees to pay a fee for administration and inspection of this Permit, and provide a Performance Bond (if required), which will be fully refunded upon satisfactory completion of the work. The **PERMITTEE** understands and agrees that, if the work is not completed to the satisfaction of the County, the Performance Bond shall be forfeited and the Permit shall be voided. Any unsatisfactory work within County right-of-way may be removed at the County's discretion and the charges therefor billed to the **PERMITTEE**. Administrative fees are not refundable, even if no work takes place. The **PERMITTEE** also understands and agrees that, should additional inspections be necessary due to non-compliance with the terms of this Permit or because of variance from Plumas County Standards or contract plans, the **PERMITTEE** shall be billed for such additional inspection time at the County inspector's reimbursable rate, including travel time. Permits that expire prior to the completion of work may be extended for additional 1 year period(s) by written request. Extensions will not be given beyond 5 years of the first date of expiration of the permit. **Bonds may be returned, but fees for permits that expire or are cancelled shall be forfeited to the County of Plumas.**

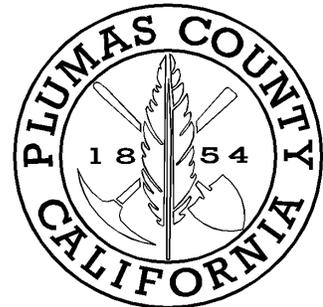
9. Fee: \$ \_\_\_\_\_ Performance Bond: \$ \_\_\_\_\_ Hourly Inspection Rate: \$ \_\_\_\_\_

Bond Refund to: \_\_\_\_\_

10. **CALL BEFORE YOU DIG!** You must mark out your work area in white paint and include the letters "USA", and call **USA North at 1 (800) 227-2600** at least 48 hours prior to beginning any excavation.

11. This Permit shall become null and void after \_\_\_\_\_. This Permit extended to: \_\_\_\_\_.

**IMPORTANT NOTE:** *PERMITTEE is responsible for all clean-up and storm water & erosion control that may be required in connection with the work done under this permit.*



**This Permit shall not be effective for any purpose unless and until the above-named PERMITTEE agrees to these conditions. This Permit is revocable at any time if the above conditions are not met.**

The **PERMITTEE** has read and understands the requirements of this Permit.

**PERMIT APPROVAL**

**BOND RELEASE**

\_\_\_\_\_  
Name (Please print)

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Plumas County Department of Public Works District Contacts:**

<b>Beckwourth</b> (Sierra Valley, Delleker)	832-5232
<b>Graeagle</b> (Mohawk Valley, Johnsville)	836-0382
<b>LaPorte</b> (Little Grass Valley)	675-2781
<b>Quincy</b> (American Valley, Canyon)	283-6268
<b>Greenville</b> (Indian Valley)	284-7921
<b>Chester</b> (Lake Almanor)	258-2926

[Large dashed rectangular area for sketching or attaching plans]

(Sketch/Attach Plans)

**INSPECTIONS:**

<u>Type</u>	<u>Date</u>	<u>Inspector</u>	<u>What we're looking for</u>
Preliminary	_____	_____	Does the proposed encroachment match the description provided in the application?
Safety	_____	_____	Are required flaggers, signs and barricades in place?
Final	_____	_____	Does the encroachment comply with the description, plans and Standard Details? Is clean-up work complete?

**Inspection Notes:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_